

AGENDA
STREETSCENE POLICY DEVELOPMENT AND
REVIEW PANEL

Date: Thursday, 5 September 2013

Time: 6:00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Miss T G Harper (Chairman)

Councillor Mrs S Pankhurst (Vice-Chairman)

Councillors J V Bryant
G Fazackarley
M J Ford, JP
D J Norris
D C S Swanbrow

Deputies: J S Forrest

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1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Panel held on 11 July 2013.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Streetscene Policy and Development and Review Panel Work Programme (Pages 5 - 8)

To consider a report by the Director of Streetscene on the Panel's Work Programme for 2013/14.

7. Clothing and Textile Recycling Contract (Pages 9 - 16)

To consider a report by the Director of Streetscene on the Clothing and Textile Recycling Contract.

8. Street Lighting (Pages 17 - 26)

To consider a report by the Director of Streetscene on Street Lighting.

9. Play Area Maintenance (Pages 27 - 32)

To consider a report by the Director of Streetscene on Play Area Maintenance.

10. Exclusion of the Public and Press

To consider whether it is in the public interest to exclude the public and representatives of the press from the remainder of the meeting in accordance with Section 100A(4) of the Local Government Act 1972, on the grounds that the matter be dealt with involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

11. Annual Report on Trade Waste (Pages 33 - 38)

To consider a report by the Director of Streetscene on the Trade Waste Annual Report.

P GRIMWOOD

Chief Executive Officer

Civic Offices

www.fareham.gov.uk

28 August 2013

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 11 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss T G Harper (Chairman)

Mrs S Pankhurst (Vice-Chairman)

Councillors: J V Bryant, G Fazackarley, M J Ford, JP, D J Norris and
D C S Swanbrow

Also Present: Councillor L Keeble, Executive Member for Streetscene (items
6&8)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 16 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. STREETSCENE POLICY AND DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Streetscene which reviewed the Work Programme for 2013/14. Members attention were drawn to item two of the report, revisions to the work programme, which highlighted the changes agreed at the previous meeting and proposed a change of date for the October meeting from 31 October 2013 to 24 October 2013.

At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.

It was AGREED that:-

(a) the proposed change of date be submitted to Council for approval; and

(b) the proposed work programme for 2013/14, as set out in Appendix A of the report, be endorsed.

7. REVIEW OF CORPORATE CLEANING CONTRACT

The Panel considered a report by the Director of Streetscene which gave an update on the performance of the Corporate Cleaning Contract that was awarded to Fountains Environmental Limited (now OCS) on 10 January 2011.

Members noted that the complaints regarding the Corporate Cleaning have decreased since last year, and were reassured that the Council is working

closely with the contractors to ensure that the terms and conditions of the contract are met.

It was AGREED that the content of the report be noted.

8. STREET CLEANSING SERVICES

The Panel considered a report by the Director of Streetscene on the Council's Street Cleansing Service.

The report gave an update of the Street Cleansing Service over the year, and highlighted challenges for the future.

It was AGREED that:-

(a) the Operations Manager and his team were thanked for their hard work and efforts on keeping the Borough well maintained; and

(b) the content of the report be noted.

9. FEASIBILITY OF KERBSIDE FOOD AND VEGETABLE WASTE COLLECTION SERVICE

Following a motion presented to Council on 24 April 2013, the Panel considered a report by the Director of Streetscene which investigated the feasibility of introducing a kerbside domestic food and vegetable waste collection service in the Borough.

The report was presented by the Director of Streetscene who took questions from members after each option in the report.

At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.

At the invitation of the Chairman, Councillor Norris addressed the Panel on this item, and thanked the Streetscene team for their efforts in looking into the feasibility of this service.

The Panel AGREED that a kerbside food and vegetable waste collection service should not be introduced at this time due to the significant capital and revenue costs that would be incurred; the detrimental effect on the environment; little evidence of resident demand and the low take-up rates in other authorities.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

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FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **5 September 2013**

Report of: **Director of Street Scene**

Subject: **WORK PROGRAMME 2013/14**

SUMMARY

The Work Programme for 2013/14 was reviewed and agreed by the Panel at its last meeting on 11 July 2013.

RECOMMENDATION

Members are now invited to further review the Work Programme for the year 2013/14.

INTRODUCTION

1. At the meeting of the Panel on 11 July 2013, members reviewed and agreed the Panel's Work Programme for 2013/14, attached as Appendix A to this report. Members are now invited to further review the Work Programme.

REVISIONS TO THE WORK PROGRAMME

2. Following the meeting of the Panel on 11 July 2013, members are asked to note the following amendments to the work programme:-
 - (a) the change of meeting date from 31 October 2013 to 24 October 2013;
 - (b) a report on "The Impact of Weekly Refuse Collection" has been added to 9 January 2014; and
 - (c) the report on "Grounds Maintenance Work Scheduling System" has been moved from 24 October 2013 to 6 March 2014.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report

CONCLUSION

4. The Panel is now invited to confirm the programme of items for 2013/14, as set out in the attached Appendix A.

Background Papers:

Streetscene Policy Development and Review Panel – 11 July 2013 - Minute 6

Reference Papers:

None

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2013/14**

Date	Subject	Type of Item
16 May 2013	• Work Programme 2013/14	Programming
	• Presentation on Streetscene services and key achievements	Information
	• Open Forum	Discussion
11 July 2013	• Work Programme 2013/14	Programming
	• Review of corporate cleaning contract	Information
	• Street cleansing service	Information
	• Kerbside Food and Vegetable Waste Collection	Review
5 September 2013	• Work Programme 2013/14	Programming
	• Annual report on trade waste	Information
	• Street lighting	Information
	• Play area maintenance	Information
	• Clothing and Textile Recycling Contract	Information
24 October 2013	• Work Programme 2013/14	Programming
	• Grounds maintenance working arrangements	Information
	• Global positioning system for vehicle fleet	Information
	• Open forum	Discussion
9 January 2014	• Preliminary Work Programme 2013/14 & 2014/15	Programming
	• Six monthly report on recycling performance	Information

	<ul style="list-style-type: none">• Bus shelter maintenance contract	Information
	<ul style="list-style-type: none">• The Impact of Weekly Refuse Collection report	Information
6 March 2014	<ul style="list-style-type: none">• Final review of the Work Programme for 2013/14 and draft 2014/15	Programming
	<ul style="list-style-type: none">• Progress Report on Clothing and Textile Recycling Contract	Information
	<ul style="list-style-type: none">• Progress report on hedge cutting contract	Information
	<ul style="list-style-type: none">• Vehicle fleet management	Information
	<ul style="list-style-type: none">• Grounds Maintenance Scheduling System	Information

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **5 September 2013**

Report of: **Director of Street Scene**

Subject: **CLOTHING AND TEXTILE RECYCLING CONTRACT**

SUMMARY

The purpose of this report is to provide an update on the clothing and textile recycling contract that was awarded to European Recycling Company Ltd (ERC) on 1 April 2013.

RECOMMENDATION

That the Panel notes the contents of this report.

INTRODUCTION

1. At the meeting of the Executive on 3 September 2012, the recommendation of the Streetscene Policy Development and Review Panel that Officers prepare a competitive tender for the exclusive rights to provide and service clothing and textile recycling banks on Council owned land within the borough was endorsed.
2. A tender process was completed and the contract awarded to The European Recycling Company Ltd (ERC). The contract commenced on 1 April 2013 and is for a term of four years.
3. The Executive also requested Officers to bring forward a further report setting out options for distributing the proceeds arising from the award of the tender, following consultation with members of the public via Community Action Team meetings, online and using Fareham Connect in Fareham Shopping Centre. The public consultation was conducted over a period of eight weeks, closing on 10 March 2013. The report was taken to the Executive on 15 April 2013.

TEXTILE RECYCLING BANKS

4. The number of textile banks available for residents to use has increased significantly through this contract. Prior to April 2013, there were a total of 30 textile bank recycling sites, 14 on publicly owned land, and 16 on private land with public access (for example pub car parks).
5. This has now increased to a total of 46 textile bank recycling sites. ERC have added new sites, and there are now 30 sites on public land. The charity banks on the 16 sites on private land remain, as they are not part of this contract. Residents therefore have a wider choice in recycling their textiles: to support a charity shop, to support a charity through a recycling bank, or to support local good causes through the contract. A list of the textile bank recycling sites on Council land can be found at Appendix (A).
6. The textile recycling banks can be used for all types of clothing, underwear, outer wear and household textiles. Shoes can be put in the same bank, or in the separate shoe bank where there is one on-site.

PROGRESS UPDATE

7. During the first week of April 2013, ERC installed FBC branded blue textile recycling banks across the borough and commenced collections from all sites. There is a designated ERC collection driver, who services all sites across the borough in a 3.5 tonne van. This employee provides feedback direct to Streetscene Officers regarding usage of each bank and facilitates a quicker response in resolving any issues as they arise.
8. After the textiles have been collected from each site they are stockpiled in a 40 foot container based at the Council Depot. Once full this container is then transported direct to ERC's sorting plant in Germany. The material is sorted at a modern, high-tech plant which meets high levels of environmental and ethical employment standards. These standards were an important element of the tendering process. The items are sorted into 400 different categories covering material type, clothing type, target group and brand. The textiles are then reused or recycled depending on their quality. Further information on the recycling process can be found at Appendix (B).

TEXTILE TONNAGES COLLECTED

9. The weights of textiles collected during the first three months of the contract are outlined in the table below. These figures are in line with predictions for the initial months of the contract and show an increase for the first quarter of the year.

Month	Tonnages Collected
April 2013	10.7
May 2013	12.9
June 2013	12.5

DISTRIBUTION OF THE PROCEEDS FROM TEXTILES

10. At the Executive meeting held on 15 April 2013, the decision was approved to allocate the proceeds from the clothing and textile contract as follows.
11. From the net proceeds of the clothing and textile recycling contract, 90% is to be given to good causes with the remaining 10% to be retained by the Council and used to help keep Council Tax bills down by supporting services for residents.
12. The 3 previous textile bank operators – Hampshire & Isle of Wight Air Ambulance Service, Salvation Army and TRAIID (Textile Recycling for Aid & International Development) will receive a guaranteed income of a share of £35,000 based on the current proportion of tonnages collected by each operator and subject to the tonnages of textiles being collected remaining at a sufficiently high level to permit this. For the current financial year, this income has already been distributed to the 3 previous operators.
13. This arrangement will remain in place for the duration of the 4 year contract. The proceeds have already been distributed to the previous textile bank operators for the current financial year.
14. The remainder of the 90% of net proceeds from the clothing and textile contract is allocated to the Council's Community Fund from which residents and local groups can bid.

RISK ASSESSMENT

15. There are no significant risk considerations in relation to this report.

CONCLUSION

16. The contract is progressing well and the tonnages collected so far are as expected. Additional sites across the Borough are continuing to be investigated and assessed for suitability to increase the availability of textile recycling to residents.
17. The operational performance from ERC has been good with the installation of the new textile banks carried out efficiently and with minimal disruption. The banks continue to be well serviced and maintained.
18. The increase in the number of clothing and textile recycling banks in the borough has provided a better service to residents, with positive feedback from the public in relation

to the appearance of the banks and maintenance of the sites.

19. At the time of writing this report, one other local authority in Hampshire has joined the framework agreement and a number of other authorities intend to do so within the current financial year.

Background Papers:

None.

Reference Papers:

None.

Appendices:

Appendix A – Textile Recycling Bank Locations in Fareham

Appendix B – What happens to the textiles collected in Fareham

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

Appendix (A) – Textile Recycling Bank Locations on Council Land

Existing charity bank sites now managed by ERC:

- Barry's Meadow car park, Titchfield, Fareham
- Bishopsfield Road car park, Fareham
- Broadcut car park, Wallington, Fareham
- Burr ridge Sports & Social Club, Botley Road, Burr ridge
- Crofton Community Centre car park, Stubbington Lane
- Highlands Road shops, Fareham
- Holly Hill car park, Sarisbury Green
- Leisure Centre car park, Park Lane, Fareham
- Middle Road car park, Park Gate
- Osborn Road Youth Centre car park, Fareham.
- Portchester Precinct car park, Portchester
- Priory Park Community Hall car park, Upper Brook Drive, Locks Heath, Fareham
- Titchfield Community Centre car park, Mill Lane, Titchfield
- Warsash Road car park, Warsash

Additional sites managed by ERC:

- Bath Lane car park, Fareham
- Car park behind Holy Trinity Church, Western Road, Fareham
- Civic Way car park, Fareham
- Fareham North West Community Centre, Henry Cort Drive, Fareham
- Ferneham Hall, Osborne Road, Fareham
- Harper Way Taxi Rank, Fareham
- Lower Lysses car park, Fareham
- Malthouse Lane, off Osborne Road South, Fareham
- Market Quay car park, Fareham
- Monks Hill car park, Hill Head, Fareham
- Multi Storey car park, Central Fareham
- Passage Lane car park, Warsash
- Salterns Road car park, Hill Head, Fareham
- Upper Lysses car park, Fareham
- Western Road Recycling Area, Fareham
- Wicor Recreation Ground, Portchester, Fareham

Appendix (B) – What happens to the textiles collected in Fareham

The textile banks can be used for all types of clothing, underwear, outer wear and household textiles. Shoes can be put in the same bank, or in the separate shoe bank where there is one on-site.



All clothes can have a new lease of life. Items in perfect condition are sorted for different markets to be worn again. These include “high quality” and “vintage” lines, to ensure the best value is obtained for everything. Emerging markets treasure these quality products because they are often superior to newly-made mass-produced items in terms of design and durability.

The material is sorted at a modern, high-tech plant which meets high levels of environmental and ethical employment standards. Skilled workers sort items into 400 different categories:

- material type – denim, leather, cotton, synthetic
- clothing type – trousers, coats, belts, hats, bras
- target group – men, women, children
- brand, fashion style, colour, quality.



In 2011 in Fareham borough, more than 750 tonnes of clothes, shoes and textiles were simply thrown away in household bins.

Even worn out items are basic raw materials for something fundamentally new, such as insulation material for new cars, cleaning wipers, or blankets for the house removal trade.



Operating to a Zero Waste philosophy, the European Recycling Company is continuously developing its technology to recycle as much as possible.

In the sorting plant, the computer can combine 'ingredients' to create bespoke mixes to meet customers' exact product needs – for example fibres only from cotton or acrylic, or just wool for reintegrating into the clothing manufacturing industry.



Currently more than 95% of all used textiles collected are recycled. The rivets from old clothes are extracted and recycled as metal. Even the plastic bags the clothing is deposited in are recycled.

In co-operation with a research institute, the company have even found ways to use the textile dust, which inevitably arises in the recycling process, as an alternative fuel for industrial plants.



*Pictures above right – rivets collected for recycling
right – a dustbrick*

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FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **5 September 2013**

Report of: **Director of Street Scene**

Subject: **STREET LIGHTING**

SUMMARY

The purpose of this report is to update members on the current arrangements for the maintenance of street lights currently owned by Fareham Borough Council.

RECOMMENDATION

Members are asked to recommend to the Executive that the remaining 62 street lights should be transferred to the Hampshire County Council Street Lighting Public Finance Initiative.

INTRODUCTION

1. The purpose of this report is to update members on the current maintenance arrangements for street lights currently owned by Fareham Borough Council.

FAREHAM STREET LIGHTS

2. Historically, 444 of the Council's lights were maintained under agreement by Hampshire County Council (HCC) as part of its countywide contract. These were made up as follows:
 - (a) Housing parking areas and footpaths – 126
 - (b) Recreational paths and community centres – 20
 - (c) Footpaths and other non-highway authority lighting – 298
 - i. Town centre: public areas, Henry Court millennium project, public footpaths etc.
 - ii. Car parks
 - iii. Borough wide estate parking areas, footpaths and private streets such as Brownwich Lane
3. However, there are 62 columns in various locations that were being maintained outside of this contract.
4. At the time many of these were installed, HCC would not include them into their maintenance contract but gave indications that they could be included in any future PFI scheme.

STREET LIGHTING PRIVATE FINANCE INITIATIVE (PFI)

5. In December 2009, Hampshire County Council entered into a Private Finance arrangement with Scottish and Southern Electricity for the maintenance of its street lighting stock for a period of 25 years. All boroughs in Hampshire were invited to join the scheme, including Fareham.
6. The key points of the scheme are summarised below:
 - (a) Lights more than 15 years old would be replaced during the first five years;
 - (b) A government grant would cover the cost of the new columns;
 - (c) Columns of decorative design or in a conservation area would be replaced like for like;
 - (d) New equipment would use less energy and provide flexibility of control to help meet sustainability and procurement objectives and carbon emission targets;
 - (e) Single point of contact for street lighting throughout Hampshire;
 - (f) The estimated maintenance cost (at the time) for each column included in the scheme would be in the range of £35-40 per annum.
7. It was agreed by the Council's Executive Committee on 20 July 2009 that Fareham's 444 lights should be included in the PFI.

8. However, the remaining 62 light columns were not included and therefore their maintenance would be undertaken by FBC Officers as and when required.

CURRENT SITUATION

9. From the start of the PFI contract in Dec 2009, the responsibility for maintaining Fareham's remaining 62 street lights was transferred to the Department of Streetscene
10. Requests to undertake repairs on any of the Council's lights are processed through the Council's Building Services maintenance contractors and on occasions can be quite expensive and time consuming due to the need to hire equipment not normally used such as platform lifts to replace a light fitting.
11. Many of the lights are linked into electrical supplies that arise from adjoining Council buildings e.g. public conveniences, and this is probably why HCC did not want to include them into the PFI contract as the adoption of these lights would result in alterations to the supply connections.
12. There is currently no formal inspection regime and the condition of the lamp columns and lamps have not been assessed. Therefore it is not possible to identify the life expectancy of the current asset stock. It is highly likely that they will need replacement within the next 10 to 20 years.
13. Due to the fact that across the borough, the PFI contractor has been replacing a large proportion of street lights, it has highlighted that more lights that are not included in the contract. Originally it was thought that there were only 44 outstanding but that has risen to the current figure of 62. Of the 13,728 street lights in Fareham, 1873 are still outstanding for replacement and therefore there is a small chance that a few more lights may be identified as belonging to Fareham Council.

TRANSFERRING LIGHTS TO THE PFI

14. Officers have been working closely with HCC especially whilst the contractor has been working in Fareham. Over the last six months Officers have also been liaising directly with Scottish and Southern Energy (SSE) Contracting in order that quotes could be obtained to possibly include the 62 lights not already in the contract.
15. Due to the fact the SSE are extremely busy installing new lights all over the County it has been a long process and the actual final figures have not been obtained in all instances. However, for the purpose of this report a good estimate has been provided instead.
16. A summary of the capital costs of this exercise can be found further in the report but it is fair to say that costings for groups of lights varies considerably depending on where they are located and whether new cabling has to be laid to connect them to the existing street lighting circuit. Detailed information can be found in Appendix B.
17. A further report to the Executive will be prepared if members support the idea of transferring the lights in principle.

BENEFITS OF INCLUSION IN THE PFI

18. There are a number of benefits of including the remaining street lights into the current PFI contract, these are as follows:-
- (a) There would only be one point of contact for all street lighting issues in the borough, regardless of whether they belong to HCC or FBC;
 - (b) All issues arising in relation to street lights would be automatically dealt with for the remainder of the contract which is approximately 21 years;
 - (c) Reported faults would be dealt with in a more timely efficient way as residents would be able to report the faults on line via the HCC/PFI website; see Appendix A
 - (d) Other than the on-going revenue needed to fund the electricity and maintenance costs, all other expenditure would be the responsibility of the PFI, e.g. damage caused by road traffic accident, vandalism etc;
 - (e) The lights to be transferred would be upgraded where necessary to more efficient technology with energy saving timers and more efficient lighting units;

FINANCIAL IMPLICATIONS

Capital Budget

19. Appendix B provides a detailed breakdown of the capital costs that are attributed to the transferring of all 62 lights.
20. The estimated costs are likely to be in the region of £80,000. Due to fact that it has taken over nine months to obtain the various quotes it is probable that these may rise due to the rates being subject to an increase imminently.
21. It is therefore suggested that a budget of £85,000 would need to be allocated to fully cover the works outlines.

Revenue budget

22. The revenue budget for 13/14 is shown below. The actual figures for 11/12 and 12/13 are also shown.

Actual 11/12	Actual 12/13	Budget 13/14
£15,431	£16,258	£19,800
£13,159	£10,418	£12,000

23. The costs are split into two payments, the first relates to the actual maintenance costs of the lights which for 2013/14 are £33.86 per column per year plus 8% admin charge. This cost of which has slightly risen year on year.
24. The second figure relates to the supply of electricity and does fluctuate, although the current trend shows a year on year reduction, which is probably due to the installation of more efficient light columns.
25. Should the Council proceed with transferring all of the 62 lights to the PFI then there

would be an estimated increase in revenue cost of £2133 per annum for routine maintenance and inspection. At the current time there are sufficient funds within the existing budgets to accommodate this.

26. With regard to the energy supply, the Council already pays towards this, albeit from a number of different costs centres such as Housing, car parks etc. Therefore, transferring them into the PFI wouldn't have any real effect on this cost other than it might reduce due to HCC getting a better rate within the contract due to economies of scale.

27. It is therefore considered, that at the current time, there is no budgetary pressure on the revenue budget should the lights be ultimately transferred to the PFI.

RISK ASSESSMENT

28. There are no significant risk considerations in relation to this report.

CONCLUSION

29. The current PFI contract arrangement which exists and includes over 444 of Fareham's street lights is working well and provides a very quick and efficient service to the residents of Fareham.

30. A large proportion of the street lights have already been replaced across the borough, with the remaining soon to be completed.

31. It would be beneficial to incorporate the remainder of the street lights not currently in the PFI contract to enable a more prompt and efficient service in maintaining and repairing the lights.

32. All future street light installations in the borough, regardless of which department wishes to implement them, should be undertaken in accordance with current SSE specifications and with a view to them ultimately being included in the PFI.

33. Members are asked to support the proposal in principle should there be sufficient funds available to include them.

Appendix A – HCC/PFI Fault reporting website

Appendix B – Detailed costings of outstanding street lights to be transferred.

Reference Papers:

Report to the Executive – 20 July 2009 – Fareham Borough Council Street lighting maintenance arrangements

Enquiries:

For further information on this report please contact Sue Woodbridge. (Ext 4546)

HCC/PFI Website used to report a fault.

SSE Contracting Hampshire County Council
working together for safer streets

HOME REPORT A FAULT WORK SCHEDULE NEWS INFORMATION CONTACT US QUESTIONNAIRE

Search
Type the name of a street, postcode or a landmark below and press lookup to find that street quickly or use the map controls to move and zoom in manually.
PO16 7AZ
• [Postcode PO16 7AZ](#)

Legend of light icons on the map
Beacon, Bollard, Feeder Pillar, School Flasher, Sign, Street Light, Subway

Interactive Map
Choose a different service: Google Maps
Map Satellite
Fareham Library, Fareham Health C, Fareham Borough Council, Manor Cottage, Civic Way, Church Pa, Osborn Rd, Parish Church
Map data ©2014 Google - Terms of Use
Toggle On/Off: Labels
Enter Reference to Track a fault report:

<http://www.lightsonhampshire.co.uk/Public/ReportFault.aspx>

Detailed costings for outstanding lights to be transferred

Location	SSE Energy	SSE Contracting
Johns Road Housing Area (1 light)		
<ul style="list-style-type: none"> Replace 1 x 5m column with 5m raise and lower c/w Libra lantern and mayflower node 		£700
<ul style="list-style-type: none"> Transfer of underground service 	£245	
Titchfield Community Centre car park (2 lights)		
<ul style="list-style-type: none"> Replace 2 x 8m columns with new 8m c/w 150w iridium lanterns and mayflower nodes. Transfer private service and fit new isolator to LC 2 Transfer private feed to pillar Supply & install feeder pillar c/w secondary isolator 		£2250
<ul style="list-style-type: none"> Transfer of underground service/new underground service 	£650	
Cams Alders Recreation Ground (3 lights)		
<ul style="list-style-type: none"> Replace 1 x 5m column with new 6m c/w 55w Libra lantern and mayflower node Replace 2 x lanterns with 55w Libra c/w Mayflower nodes Paint 2 x 5m columns with, BS 12-B-21 PSX700 paint 2 x concrete watersheds for existing columns Discount private service to 1 column Replace 2 cut outs to retain private feed to 1 column from feeder pillar Transfer private supply to pillar Supply and install feeder pillar c/w secondary isolator 		£1925
<ul style="list-style-type: none"> Transfer underground service 2 x new underground services, road crossing and 25m of trenching 	£2585	
Locks Heath District Centre - by skate ramps (2 lights)		
<ul style="list-style-type: none"> Replace 2 x lanterns with 100w son-t Iridium c/w Mayflower nodes. Re-number as LC 3A, 4A Supply and fit 2 strimmex attachments for 140mm base Abcite repairs to both columns, and paint over existing door. 		£885
New Road (entrance to Warsash Common) (1 light)		
<ul style="list-style-type: none"> Replace existing lantern with Iridium 100w son-t c/w Mayflower nodes 		£345
Titchfield Recreation Ground (2 lights)		
<ul style="list-style-type: none"> Replace 2 x lanterns with 55w Libra c/w Mayflower nodes. Removing existing control gear at column bases. Paint 2 x 5m columns, BS 12-B-21, PSX700 paint 2 x private service disconnections 		£925
<ul style="list-style-type: none"> 2 x new underground services 45m of trenching in verge, 10m trenching in road 	£3350	
Holly Hill car park (1 light)		
<ul style="list-style-type: none"> Remove 2 existing floodlights and bracket, and replace with 2 Phillips MVP 506 210w cdmt floodlights c/w internal 		£1605

Location	SSE Energy	SSE Contracting
Mayflower nodes <ul style="list-style-type: none"> • Paint 2 existing columns with BS 12-B-21, PSX700 paint • Disconnect private supply 		
<ul style="list-style-type: none"> • New underground service, 20m trenching in verge 	£1060	
Priory Park Open Space (3 lights)		
<ul style="list-style-type: none"> • Replace 1 x abacas type 5m column, with 5m mid hinged raise & lower c/w 36w Libra lantern and Mayflower node • Replace 2 lanterns with 36w Libra and Mayflower nodes • Paint 2x 6m columns with BS 12-B-21 PSX700 paint 		£1250
<ul style="list-style-type: none"> • Transfer of underground service 	£245	
Osborn Road car park (1 light)		
<ul style="list-style-type: none"> • Replace existing floodlights with 1 x Iridium 150w Mayflower node • Paint 8m column BS 12-B-21 PXS700 paint • Remove control gear from base • Transfer private service to pillar • Supply & install feeder pillar c/w secondary isolator 		£1015
<ul style="list-style-type: none"> • New underground service 	£405	
West Street car park (rear of garage) (2 light)		
<ul style="list-style-type: none"> • Replace existing floodlight with 1 x Iridium 150w son-t lantern c/w Mayflower node • Replace private cut out, and remove control gear from base compartment • Paint 8m column BS 12-B-21 PXS700 paint • Replace lantern with 36w Libra c/w mayflower node • Paint 6m column BS 12-B-21 PXS700 paint 		£810
<ul style="list-style-type: none"> • Replace damaged cut out 	£80	
Whitebeam Close (2 lights)		
<ul style="list-style-type: none"> • Remove 2 x 5m columns • Supply & install 2 x 6m columns c/w 36w Libra lanterns and mayflower nodes • 1 x disconnection and pot end of private supply 		£1130
<ul style="list-style-type: none"> • 1 x disconnection, 2 new underground services, 32m trenching in road 	£4550	
Stubbington recreation ground (1 light)		
<ul style="list-style-type: none"> • Replace 2 x Lantern with Phillips Iridium 100w Son-t, c/w Mayflower nodes, on existing twin arm bracket • Disconnection and pot end of private service, removal of cut out • Paint 8m column and bracket with BS 12-B-21 PXS700 paint 		£975
<ul style="list-style-type: none"> • New underground service, 60m trenching in verge, 80m in footway 	£4980	
Fareham Park (1 light)		
<ul style="list-style-type: none"> • Remove 8m column and disconnect supply • Supply and install 8m Column c/w Iridium 100w lantern & Mayflower node 		1335

Location	SSE Energy	SSE Contracting
<ul style="list-style-type: none"> New underground service 22m trenching in verge, 6m road crossing 	2000	
Market Quay car park (29 lights)		
<ul style="list-style-type: none"> 43 No. lantern changes inc nodes 29 No. columns painted 		£10,000 (estimate)
<ul style="list-style-type: none"> Replace control gear in distribution pillar where necessary 1x transfer private service, new pillar, new service (bus station column with outgoing supply) 29 No. replace private cut out 	£18,000 (estimate)	
Holly Hill Mansions access road (4 lights)		
<ul style="list-style-type: none"> 		
<ul style="list-style-type: none"> 		
Park Lane Leisure Centre car park (7 lights)		
<ul style="list-style-type: none"> Estimated replacement lights 		£7500 (estimate)
<ul style="list-style-type: none"> Estimated ground works 	£7500 (estimate)	

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FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **5 September 2013**

Report of: **Director of Street Scene**

Subject: **PLAY AREA MAINTENANCE**

SUMMARY

The purpose of this report is to provide a summary of the Council's play area inspection and maintenance programs.

RECOMMENDATION

That the panel notes the contents of the report.

INTRODUCTION

1. The Council inspects and maintains 44 play areas and 5 skate parks located throughout the Borough, mainly on leisure and housing land. The oldest facility was installed in 1992 and the most recent was completed in 2013
2. Access to all of these unsupervised play areas is free and unrestricted. The Council's Grounds Maintenance Team is responsible for maintaining these facilities.
3. The Council has a duty under the Health & Safety at Work Act (1974) to ensure the health & safety of users, so far as reasonably practicable and also the Occupier's Liability Act (1957 - revised 1984) that requires that people can expect to be reasonably safe when using the Council's playgrounds.
4. All play areas have a variety of fixed equipment suitable for children aged two – five years (toddler) and children aged six – 12 years old (junior). Some sites have equipment suitable for older children up to 14 years old. Skate parks cater for a wider age range of children and adults.

INSPECTIONS

5. A full time play Inspector/Fitter, trained to Royal Society for the Prevention of Accidents (ROSPA) standard, is employed to inspect and undertake minor repairs to all of the play areas to ensure they are functional, secure and safe. Inspections take place on a frequency between 1 and 4 times per week depending on usage (Appendix A).
6. Four other members of the Grounds Maintenance team have been trained to the ROSPA standard as cover for the full time play inspector during periods of leave and absence or to assist if repairs require additional support.
7. The play inspector is also required to clear litter, remove small areas of graffiti and inspect all static and moving parts during each visit. This includes seating, gates and fencing in addition to the play equipment and safety surfacing.
8. A written record of the inspection is made and handed in to the Streetscene office to be stored electronically. If a defect is found then a separate defect log is recorded and also stored electronically. Defects are given a category depending on the inspectors assessment of the hazard:
 - **A = Immediate action/close off equipment.**
 - **B = Repair/replace within 1 week.**
 - **C = Repair/replace within 1 month.**
 - **D = Maintenance issue within six months.**
9. A spreadsheet of the defects is maintained and the inspection and defect records are kept for a period of 21 years to support the Council's defence should an insurance claim be made as a result of an accident involving a child.
10. The inspection regime has been approved by Zurich Municipal, the Council's insurers as fit for purpose.
11. In addition to the Council's inspection programme, an independent inspection is undertaken annually on behalf of the Council's insurers. Reports are sent to the

Operations Manager and any recorded defects are added to the defect spreadsheet for the play inspectors repair programme.

12. If an item is deemed unsafe the play inspector will attempt to make it safe immediately. If this is not possible, the equipment may need to be removed or in extreme circumstances, if neither option is possible at that time, it may be necessary to close the play area until the equipment can be made safe or removed.

MAINTENANCE

13. The majority of repairs are carried out in-house by the play area inspector or by other members of the Streetscene team. Occasional repairs that are beyond the scope of the in-house team will be carried out by a contractor by following the Council's procurement procedures.
14. For the first 7 months of 2013, a total of 129 defects had been reported and 103 of those defects had already been rectified.
15. Officers are currently investigating the implementation of a safety surface replacement programme to ensure that all sites continue to provide a safe place for children to play.

FINANCE

16. During the last financial year it cost a total of £49,700 to provide this service. The cost is broken down as shown below:-
 - Staff costs £32,000
 - Vehicle running costs £3,700
 - Spare parts/sub contractor costs £14,000

RISK ASSESSMENT

17. The service provided is essential to ensure the safety of all users and in particular the younger visitors that are less aware of the potential hazards that may be present around them. Play areas by their nature involve some element of risk as part of their design and it is essential for children to learn about risk as they play. However if used in the correct way and according to the intended purpose they rarely cause problems.
18. The inspection frequency for each site has been tailored depending on the type of equipment, the amount of use the facility gets and the history of defects. The frequency appears to be about right as in the financial year 2012/13 there has only been 1 reported claim for an injury that is still being investigated for liability. This is an impressive statistic when compared to the total number of sites operated by the Council that are open 365 days of the year and visited by large numbers of children and their parents.

CONCLUSION

19. The inspection regime is subject to an annual review and frequent management checks to ensure procedures are followed and the process continues to be fit for purpose.

20. The service is providing an environment that is as safe as it needs to be to allow children to explore risk and develop social, emotional and physical skills.

Appendix A - Table of weekly inspections

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Mick Gore. (Ext 4459)

Appendix A

Location	Date of Installation	Weekly Inspection Frequency
King George V multi play	1992	2
Birchen Road	1994	1
Drake Close	1994	1
Sarisbury Green	1994	1
Clydesdale (swings, senior multi play & trim trail)	1994	2
Portchester Park (swings, multi play & seesaw)	1994	4
Howerts Close	1994	1
Park Lane	1995	4
Stubbington Rec.	1995	4
Dore Avenue (swings, multi play & trim trail)	1996	3
Abshot Road	1998	1
Harbour View (swings, roundabout & senior multi play)	1998	1
Fareham Park	1998	2
Locks Heath House Park (swings & trim trail)	1999	3
Swanwick Lane	1999	2
Blackbrook Park (swings, junior multi play & trim trail)	1999	1
Sweethills (swings, multi play & space net)	1999	2
Funtley Rec.	2000	1
Castle Street	2000	1
Course Park Crescent	2000	2
Eastern Parade	2000	3
Priory Park	2001	1
Segensworth	2001	1
Barry's Meadow	2001	2
King George V	2002	2
Newtown	2002	1
Warsash Rec.	2003	2
Seafeld Park	2003	1
Metcalf Avenue	2003	1
Wicor Skate Park	2003	1
Bath Lane	2003	4
Longacres	2004	3
Sweethills (roundabout & seesaw)	2004	2
Stubbington Skate Park	2004	4
Badgers Copse	2005	2
Portchester Park (rotator, roundabout & space net)	2005	4
Locks Heath Centre Skate Park	2005	3

Salterns Park	2006	1
Park Lane Skate Park	2004	4
Harbour View (multi play, play panel, roundabout, stepping stones)	2007	1
Crossfield Walk seesaw	2007	3
Clydesdale (junior multi play & seesaw)	2008	2
Burridge	2009	1
Fielding Road (swings, junior multi play, roundabout & springle)	2009	1
Bellfield	2010	2
Kenwood Road	2010	1
Kites Croft	2010	2
Bath Lane roundabout	2010	4
St Michael's Road	2011	1
Blackbrook Park (basket swing, space net, springle & stepping stones)	2011	1
Dore Avenue (basket swing, space net, senior multi play & stepping stones)	2011	3
Fielding Road (basket swing, senior multi play & springle)	2011	1
Locks Heath House Park (junior multi play & seesaw)	2011	3
Crossfell Walk	2012	3
Hollybrook Gardens	2012	1
West Street	2012	4
Laurel Gardens	2013	1

Agenda Item 11

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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